

Michael O'Neill
Director
Faces of Homelessness Speakers' Bureau
National Coalition for the Homeless
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Thank you for your interest in having the "Faces of Homelessness" Speakers' Bureau attend your upcoming event. This public education program is an essential part of our mission at the National Coalition for the Homeless, and we appreciate you giving us the opportunity to work with you on this.

The "Faces" Panel in 2009 spoke to approximately 390 groups (large and small) to a combined audience of over 20,000 nationwide with the majority of the engagements being in the Washington, DC metro area. We promote advocacy, education, and service. As people who have or are experiencing homelessness, the speakers on our bureau are the real experts on homeless issues and we believe that their voices are essential in the fight to end homelessness.

We look forward to working with you and learning more about your event. Please review our information and guidelines for event hosts and complete the event form and return it in as timely a manner as possible.

Sincerely,

Michael O'Neill
Director, Faces of Homelessness Speakers' Bureau
National Coalition for the Homeless

Event Guidelines and Information

Presentation Format

Moderator: Statistics and Stereotypes (10 minutes)

DVD: NCH has several short videos on the personal stories of people who have experienced homelessness, the work of NCH, and violence against people experiencing homelessness.

- the “Faces of Homelessness I” DVD is a multimedia slide show of pictures of people who were homeless at the time the photos were taken, as well as quotes and statistics that are set to music.
- the “Faces of Homelessness II” DVD is a compilation of interviews with members of our speakers’ bureau (9 minutes)
- “Bum Hunting” a (12 minute) DVD that aired on “60 Minutes” with Ed Bradley on Oct 1st, 2006 which talks about a controversial film series created by Indecline Films. The videos feature homeless men in the San Diego and Las Vegas metropolitan areas fighting and attempting amateur stunts in exchange for money, alcohol and other incentives

Speaker Testimonies (15-20 minutes each)

Question and Answer (at least 15 minutes)

We can work together to tailor our standard format to your needs.

Honoraria

Each speaker will receive a suggested \$100 honorarium from groups for speaking engagements outside of the DC metro area (VA/MD). We can also contact local agencies to recruit a local speaker and he/she would receive a suggested \$50 honorarium.

Travel

NCH will provide an estimate to your school for total transportation and lodging costs. We ask that groups provide the check for these costs no later than 90 days after the completion of the presentation. But we prefer to receive the check the day that we give the presentation. **Please make checks out to the National Coalition for the Homeless in c/o Speakers Bureau.**

Accommodations

On long trips (3 hours or more) we ask groups to provide lodging for the night for our speakers. We would need anywhere from 1-3 rooms) depending on the number of speakers and their gender. We stay as guest housing on campus, local hotel, bed and breakfast etc...

Donation

If your organization would like to support the work of the National Coalition for the Homeless it can do so by becoming a member or making a donation.

Program fee

We ask that groups provide a program fee to the National Coalition for the Homeless of 20% of total honorarium costs to bring the “Faces of Homelessness Speakers’ Bureau: If you are unable to provide the 20%, please let us know and we can work with you.

Event Information Form

What is the name of your organization?

Primary Contact Information

name:

email:

phone:

complete mailing address:

fax number:

How many speakers would you like on the panel? (we recommend three-four speakers)

If you have seen the panel before, would you like to request a particular speaker(s)?

What is the date and time of your event?

Where is the event located?

Will food be provided either before or after the event ?

What is the easiest/cheapest way of transportation to get to where the speaking engagement will be held? (plane, train, car, taxi or bus)

What time would you like us to arrive?

What is our position? (keynote, workshop, class, hunger banquet, sleep-out etc.)

What is your position in the organization? Will you be present at the presentation?

NCH has several short videos on the personal stories of homeless people, the work of NCH, and violence against homeless people. Do you want to show one of these videos as part of our Faces of Homelessness presentation?

Do you have a particular focus or audience need you would like us to address? (housing issues, health care issues, policy issues, what to do when you see a homeless person on the street? etc.)

Please describe the audience in terms of size, age, and previous knowledge about hunger/homelessness issues.

Honorarium: Are you able to provide the suggested \$100 honorarium for our DC speaker(s) and \$50 suggested honorarium (unless otherwise notified) for our local speaker(s) via check upon arrival?

Travel: We will look at costs of travel/lodging/honorarium and submit and invoice to you for these costs. Once you have approved the invoice we will go ahead and purchase the necessary travel arrangements including lodging.

Program Fee: We are asking all groups to provide a “program fee” of 20% of total honorarium costs. If you are unable to provide the program fee, please contact the Director of the Speakers’ Bureau.

Would you like to become a member/supporter of NCH by giving a donation?

Questions or Comments?

NCH/Group Agreement

_____, agrees to reimburse the National Coalition for the Homeless for all travel (which may include car rental, gas, tolls, food, plane, bus, train, lodging and honorarium costs). The total estimated costs and travel arrangements will be made between _____ (organization) and the National Coalition for the Homeless at least 2 weeks prior to the speaking engagement. Payment must be made to NCH within 90 days of receiving the invoice/receipts..

The undersigned, agrees to reimburse NCH within 90 days of receiving the invoice/receipts.

Name

Organization

Date